



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

DEAN D. EFSTATHIOU, Acting Director

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 13, 2008

IN REPLY PLEASE

REFER TO FILE: **PR-3**

«Business\_Contact»  
«Business\_Name»  
«Business\_Address»  
«City\_», «State» «Zip\_Code»

Dear Owner:

### **BEST MANAGEMENT PRACTICES WORKSHOP**

The County of Los Angeles Department of Public Works, along with the Cities of Hermosa Beach, Manhattan Beach, Redondo Beach, and Torrance, invites you to participate in a free, two-hour workshop on stormwater Best Management Practices (BMPs). Your establishment undergoes regular stormwater inspections, which are conducted to ensure proper implementation of BMPs for spill prevention, control and clean up, waste handling and disposal, and building and grounds maintenance. **This free workshop will provide you with the information your employees need to properly incorporate BMPs into their daily operations and help you comply with regulations. Stormwater inspectors will be on hand to answer your questions.**

The goal of the workshop is to provide you (and/or your management staff) with material to train additional employees at your establishment on stormwater pollution prevention practices. Additionally, the City of Hermosa Beach is partnering with Community Energy Partnership to offer information about energy efficiency services and education to small businesses, within their city, in conjunction with this workshop.

Each participant will receive a \$20 Target gift card for attending the workshop. You are encouraged to send as many managers as appropriate from your facility to the following workshop:

**Thursday, June 12, 2008**

**2:30 – 4:30 p.m.**

**Hermosa Beach City Council Chambers**

**1315 Valley Drive**

**Hermosa Beach, CA 90254**

May 13, 2008  
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Again, the workshop is free. Refreshments will be provided and free parking is available at the City Hall parking lot on Valley Drive.

Please confirm your attendance by faxing the enclosed RSVP form to (310) 724-5960. If you have questions, please contact Patricia Condon at (310) 248-6147.

Very truly yours,

DEAN D. EFSTATHIOU  
Acting Director of Public Works

A handwritten signature in dark ink, appearing to read "Emma L. Ayala", written in a cursive style.

EMMA L. AYALA  
Head, Public Relations Group

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